



新亚学院
TCA College

Tel: 6304-7602 Fax: 6749-7197
Mailing Address: Singapore Post Centre Post Office, P.O. Box 616 Singapore 914021
Website: www.tca.edu.sg

RECOMMENDATION FROM

1. Pastor / Deacon / Elder
2. Friend

Applicant's Name _____

Recommender's Name (please print) _____

Address _____

Position / Profession _____ Organisation _____

Tel. No. (H) _____ (O) _____ x _____ (P) _____

Relationship to Applicant _____

The Applicant named above is applying for admission to TCA College, a religious school which strives to equip men and women for various forms of Christian ministry. Each Applicant is evaluated from several perspectives before final admission is granted. We appreciate your candid estimate of this Applicant and shall keep this information confidential.

Make an "X" along the scale from 1 to 10 where you feel the applicant is best described. If you feel you have inadequate information to form a fair judgement on a particular quality, please leave it blank.

Mail or deliver this completed form to the Applicant in the envelope provided, being sure to seal and sign the flap. The Applicant has been instructed not to open the envelope but to forward it to the school's office with the rest of the application materials. Thank you for your part in this important phase of the Applicant's life.

(Note: If you prefer to mail your recommendation directly to us, please feel free to do so. We ask, however, that you notify the Applicant of your action and respond promptly to avoid delays in processing the application.)

PERSONAL MATURITY

Evaluate emotional and interpersonal maturity

0	1	2	3	4	5	6	7	8	9	10
Immature		Average			Growing			Unusual insight		

CHURCH / PARACHURCH INVOLVEMENT

Evaluate relationship with a local church

0	1	2	3	4	5	6	7	8	9	10
Infrequent attendance		Frequent attendance			Active participation			Deeply involved		

INITIATIVE

Evaluate ability to undertake new responsibilities

0	1	2	3	4	5	6	7	8	9	10
Poor		Average			Above average			Excellent		

SOCIAL ACCEPTANCE

How does the applicant's personality affect others?

0	1	2	3	4	5	6	7	8	9	10
Tolerated		Accepted			Well-liked			Sought after		

SOCIAL AWARENESS

How responsive is he / she to the feelings of others?

0	1	2	3	4	5	6	7	8	9	10
Slow to respond		Fairly responsive			Thoughtful & considerate			Unusual insight & understanding		

EMOTIONAL STABILITY

Consider how is he / she to the feelings of others?

0	1	2	3	4	5	6	7	8	9	10
Somewhat unstable		Fairly well balanced			Usually well balanced			Well balanced		

PERSONAL APPEARANCE AND MANNER

0	1	2	3	4	5	6	7	8	9	10
Careless		Fair			Good			Attractive		

POISE

What is the applicant's public demeanor?

0	1	2	3	4	5	6	7	8	9	10
Lacking in confidence		Exhibits little self-confidence			Moderately self-confidence			Self-confidence		

LEADERSHIP

Evaluate leadership qualities

0	1	2	3	4	5	6	7	8	9	10
Never leads		Fair			Average			Exceptional		

RESPONSIBILITY

How well is he / she able to assume responsibility?

0	1	2	3	4	5	6	7	8	9	10
Unable to assume resp.		Fairly responsible			Average			Very responsible		

CO-OPERATION

Evaluate ability to lead through serving others

0	1	2	3	4	5	6	7	8	9	10
Unwilling		Indifferent			Usually willing			Outstanding		

TEAMWORK

Evaluate ability to function in a team relationship

0	1	2	3	4	5	6	7	8	9	10
Works best alone		Works fairly with others			Works well with others			Works exceptionally well with others		

COMMUNICATION

Evaluate ability to present thoughts with logic & clarity

0	1	2	3	4	5	6	7	8	9	10
Not able to communicate clearly		Occasionally misunderstood			Usually clear & logical presentation			Superior facility with & argumentation		

ABILITY TO ARTICULATE

Evaluate ability to present thoughts orally

0	1	2	3	4	5	6	7	8	9	10
Poor		Room for improvement			Good			Excellent		

How long have you known the applicant? _____

In what connection _____

I recommend this applicant for admission to TCA College: (tick one)

() with enthusiasm () with some confidence () with reservation () do not recommend

If this applicant is admitted to TCA, his/her need for personal development and help will be:

FURTHER REMARKS: _____

Signature:

Date: