



School of Theology (English)

Program Catalog

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OVERVIEW

Programs offered by the School of Theology English (SOTE) provide a sound grounding in theology as well as practical ministry skills. Students are molded into critical thinkers, skillful practitioners, and insightful ministers to fulfil the missional mandate of the gospel.

1 Certificate in Ministry

The Certificate in Ministry (CM) program is designed for ministry leaders who do not hold university qualifications. It is also suitable for students who wish to develop a broad understanding of Scripture and Christian beliefs while learning to interpret and apply them to everyday life. By blending a firm biblical foundation with hands-on opportunities for practical ministry skills, the program aims to help you advance in your ministry journey and achieve the next milestone in personal spiritual growth.

Credits 36 credits

Period of Candidate Full-time: 1 year

 Part-time: Up to 3 years

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

1.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge of Scripture and Christian doctrine.
- Ability to interpret and apply Scripture to practical life situations.
- Knowledge of the nature of the church, its ministry and mission.
- Desire to participate in the ministry of the local church.

1.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity
- Be water baptised
- Involve in Christian ministry
- Recommended by his or her local church pastor
- Be at least 18 years old on the date of admission.
- Obtained a GCE 'O' level certificate (at least five Ordinary level passes) or its equivalent

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

1.3 Curriculum

BIBLE	9
Old Testament Survey	3
New Testament Survey	3
Hermeneutics	3
THEOLOGY AND HISTORY	9
Christian Doctrine	3
Pentecostal Foundations	3
Church History	3

MINISTRY AND GENERAL	18
Online Orientation	0
Theological Research and Writing	3
Pastoral Ministries	3
Spiritual Formation and Christian Character	3
Ministry Electives	9
TOTAL CREDITS	36

1.4 Study Schedule

All new students will begin their program with the course Theological Research and Writing which is offered as an online course.

Year 1	
Term 1	Old Testament Survey Christian Doctrine Spiritual Formation and Christian Character
Term 2	New Testament Survey Pentecostal Foundations Ministry Elective Ministry Elective
Term 3	Hermeneutics Church History Pastoral Ministries Ministry Elective

2 Diploma in Theology

The Diploma in Theology (DipTh) is designed to help students experience greater personal spiritual growth and gain an in-depth understanding of the Bible and Christian beliefs. The integration of strong biblical knowledge with hands-on opportunities offered in the curriculum is intended to help you to develop a more nuanced set of theological and practical skills for effective Christian ministry. The program also caters to those who would like to progress from a previously acquired Certificate in Ministry, or its equivalent.

Credits 72 credits

Period of Candidate Full-time: 2 years

 Part-time: Up to 6 years

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

2.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine.
- Ability to interpret and apply Scripture to practical life situations.
- Understanding of the nature of the church, its ministry and mission.
- Commitment to developing spiritual maturity in themselves and others.
- Ability to communicate biblical truth with clarity and conviction.
- Desire to serve in the ministry of the local church.

2.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity
- Be water baptised
- Involve in Christian ministry
- Recommended by his or her local church pastor
- Be at least 18 years old on the date of admission
- Obtained a GCE 'O' level certificate (at least five Ordinary level passes) or its equivalent

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

2.3 Curriculum

BIBLE		21	MINISTRY AND GENERAL		30
Old Testament Survey		3	Online Orientation		0
New Testament Survey		3	Theological Research and Writing		3
Hermeneutics		3	Pastoral Ministries		3
Bible Electives (Old Testament)		6	Spiritual Formation and Christian Character		3
Bible Electives (New Testament)		6	Homiletics		3
THEOLOGY AND HISTORY		21	Pastoral Counseling		3
Christian Doctrine		3	Principles of Missions		3
Theology I		3	Ministry Electives		12
Theology II		3	TOTAL CREDITS		72
Theology III		3			
Pentecostal Foundations		3			
Church History		3			
Asian Church History and Missions		3			

2.4 Study Schedule

All new students will begin their program with the course Theological Research and Writing which is offered as an online course.

	Year 1	Year 2
Term 1	Old Testament Survey Christian Doctrine Spiritual Formation and Christian Character	Theology I Homiletics Bible Elective Bible Elective
	Term 2	New Testament Survey Pentecostal Foundations Pastoral Counseling Ministry Elective

Term 3	Hermeneutics Church History Pastoral Ministries Ministry Elective	Theology III Bible Elective Ministry Elective Ministry Elective
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3 Bachelor of Theology

The Bachelor of Theology (BTh) is suitable for Christian leaders who prefer a more structured theological program. The course is specially designed with a balanced and integrated approach to help you gain relevant skills to interpret Scripture, think critically about the Christian faith, and grow in your ability in preaching, teaching and discipleship. Throughout the program, you will develop your spiritual life and leadership in terms of character formation, spiritual growth, and ethical living.

Credits 108 credits

Period of Candidate Full-time: 3 years

 Part-time: Up to 9 years

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

3.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine.
- Skill in the interpretation and application of Scripture to practical life situations.
- Understanding of the nature of the church, its ministry and mission.
- Commitment to developing spiritual maturity in themselves and others.
- Ability to communicate biblical truth with clarity and conviction.
- Ability to reflect theologically on contemporary issues in the Christian community.
- Professional skill competencies in the ministries of the church.
- Desire to serve in the ministry of the local church.

3.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity
- Be water baptised
- Involve in Christian ministry
- Recommended by his or her local church pastor
- Be at least 18 years old on the date of admission
- Obtained a GCE 'A' level certificate (with passes in two 'A' level subjects and two 'AO' level subjects OR passes in at least two subjects at H2 level and the offering of either General Paper or Knowledge and Inquiry in the same sitting) or its equivalent

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

Students seeking to progress from the Diploma in Theology must maintain a minimum grade point average (GPA) of 2.3.

3.3 Curriculum

BIBLE	33	MINISTRY AND GENERAL	42
Old Testament Survey	3	Online Orientation	0
New Testament Survey	3	Theological Research and Writing	3
Hermeneutics	3	Pastoral Ministries	3
Bible Electives (Old Testament)	9	Spiritual Formation and Christian Character	3
Bible Electives (New Testament)	9	Homiletics	3
Bible Electives (Old Testament or New Testament)	6	Pastoral Counseling	3
THEOLOGY AND HISTORY	33	Principles of Missions	3
Christian Doctrine	3	Church Educational Ministries	3
Theology I	3	Principles of Teaching	3
Theology II	3	Biblical Worship	3
Theology III	3	Principles of Leadership	3
Christian Ethics	3	Ministry Electives	12
Apologetics	3	TOTAL CREDITS	108
Pentecostal Foundations	3		
Church History	3		
Asian Church History and Missions	3		
Theology Electives	6		

3.4 Study Schedule

All new students will begin their program with the course Theological Research and Writing which is offered as an online course.

	Year 1	Year 2	Year 3
Term 1	Old Testament Survey Christian Doctrine Spiritual Formation and Christian Character	Theology I Homiletics Bible Elective Bible Elective	Apologetics Bible Elective Bible Elective Ministry Elective
Term 2	New Testament Survey Pentecostal Foundations Pastoral Counseling Biblical Worship	Theology II Asian Church History and Missions Principles of Missions Bible Elective	Principles of Leadership Principles of Teaching Bible Elective Theology Elective
Term 3	Hermeneutics Church History Pastoral Ministries Ministry Elective	Theology III Bible Elective Ministry Elective Ministry Elective	Christian Ethics Church Educational Ministries Bible Elective Theology Elective

4 Graduate Diploma in Christian Studies

The Graduate Diploma in Christian Studies (GDSC) is a program for students who hold a bachelor's degree in disciplines other than theology. The course helps students develop a strong foundation for understanding the Bible and Christian doctrine, as well as apply theological knowledge to their everyday ministry.

Credits 30 credits for non-theological Bachelor degree holders

Period of Candidate Full-time: 1 year

Part-time: Up to 3 years

Online: Up to 3 years

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

There are 2 modes of study:

Onsite students will study their courses in face-to-face classes. They may also choose to take some online courses. A full-time student will study 3-4 courses a term whereas a part-time student will study 1-2 courses a term. Students can expect to spend a total of 7-8 hours of study time each week for each course.

Online students will study all their courses online. Students will adhere to a study track assigned by the school and complete 2 courses a term. Students can expect to spend a total of 7-8 hours of study time each week for each course.

4.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine.
- Understanding of the nature of the church, its ministry and mission.
- Love for the church and its mission in fulfilling the Great Commission.
- Desire to adequately fill their roles in church and its mission.
- Skill in the interpretation and application of Scripture to practical life situations.

4.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity.
- Be water baptised
- Involve in Christian ministry
- Recommended by his or her local church pastor
- Obtained a Bachelor degree from a recognized institution with a minimum GPA of 2.5

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

4.3 Curriculum

BIBLE	9
Old Testament Foundations	3
New Testament Foundations	3
Hermeneutics	3
THEOLOGY AND HISTORY	12
Systematic Theology I	3
Systematic Theology II	3
Systematic Theology III	3
Pentecostal Studies	3
MINISTRY AND GENERAL	9
Online Orientation	0
Theological Research and Writing	3
Ministry Electives	6
TOTAL CREDITS	30

4.4 Study Schedule

All new students will begin their program with the course Theological Research and Writing which is offered as an online course.

	Onsite	Online
	Year 1	Courses Offered
Term 1	Old Testament Foundations Systematic Theology I Ministry Elective	Hermeneutics Systematic Theology III Ministry Elective

Term 2	New Testament Foundations Systematic Theology II Pentecostal Studies	Term 2	Old Testament Foundations Systematic Theology I Ministry Elective
Term 3	Hermeneutics Systematic Theology III Ministry Elective	Term 3	New Testament Foundations Systematic Theology II Pentecostal Studies

The following ministry electives are available as online courses:

- Biblical Theology of Missions
- Biblical Worship
- Christian Discipleship
- Principles of Missions
- Servant Leadership
- Spiritual Formation and Christian Character
- Understanding World Religions

5 Master of Arts in Ministry

The Master of Arts in Ministry (MAM) is designed to provide graduates a comprehensive understanding of Scripture, Christian doctrine and practical ministry. It is most ideal for students who desire to develop critical and reflexive knowledge of contemporary issues concerning the church. The program's uniqueness lies in its solid emphasis on the practical aspects of ministry. As a student, you can expect to be enriched by the School's balanced approach to marrying the acquisition of knowledge of Scripture and practical ministry experiences, such as preaching, teaching and pastoral ministry.

Credits	30 credits for theological Bachelor degree holders
	60 credits for non-theological Bachelor degree holders
Period of Candidate	Full-time: 1 year (30 credits)
	2 years (60 credits)
	Part-time: Up to 3 years (30 credits)
	Up to 6 years (60 credits)

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

5.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine.
- Understanding of the nature of the church, its ministry and mission.
- Discernment of the various trends in contemporary ministry.
- Capacity to reflect theologically on contemporary issues in the Christian community and make independently formed judgments.
- Love for the church and its mission in fulfilling the Great Commission.
- Desire to adequately fill their roles in church and its mission.
- Commitment to developing spiritual maturity in themselves and others.
- Skill in the interpretation and application of Scripture to practical life situations.
- Ability to communicate biblical truth with clarity and conviction.
- Professional skill competencies in the ministries of the church.

5.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity
- Be water baptised
- Involve in Christian ministry
- Recommended by his or her local church pastor
- Obtained a Bachelor degree from a recognized institution with a minimum GPA of 2.5

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

5.3 Curriculum

BIBLE		15
Old Testament Foundations*	3	
New Testament Foundations*	3	
Hermeneutics*	3	
Bible Electives	6	
THEOLOGY AND HISTORY		18
Systematic Theology I*	3	
Systematic Theology II*	3	
Systematic Theology III*	3	
Pentecostal Studies	3	
Church History*	3	
Theology Elective	3	

MINISTRY AND GENERAL		27
Online Orientation	0	
Theological Research and Writing*	3	
Homiletics*	3	
Principles of Teaching*	3	
Pastoral Theology and Leadership	3	
Biblical Theology of Missions	3	
Ministry Electives	12	
TOTAL CREDITS		60

Theological Bachelor degree holders are expected to have completed subjects marked with an asterisk(*) in their Bachelor degrees. Otherwise, these subjects may be required as deficiencies in the program of study.

5.4 Study Schedule

All new students will begin their program with the course Theological Research and Writing which is offered as an online course.

Students can choose to study their courses online if they are offered.

	Year 1	Year 2
Term 1	Old Testament Foundations Systematic Theology I Ministry Elective	Biblical Theology of Missions Homiletics Bible Elective Ministry Elective
Term 2	New Testament Foundations Systematic Theology II Pentecostal Studies	Principles of Teaching Theology Elective Ministry Elective
Term 3	Hermeneutics Systematic Theology III Ministry Elective	Church History Pastoral Theology and Leadership Bible Elective

6 Master of Arts in Intercultural Studies

The Master of Arts in Intercultural Studies (MAIS) offers graduates comprehensive and interdisciplinary exposure to biblical studies, Christian doctrine, and missions. The program aims to enrich you with a critical awareness of trends in world missions and help you to develop a firm grasp of the implications on the local church. The program also integrates field-based skills with conceptual knowledge to support effective cross-cultural communication and ministry in the mission field.

Credits	30 credits for theological Bachelor degree holders
	60 credits for non-theological Bachelor degree holders
Period of Candidate:	Full-time: 1 year (30 credits)
	2 years (60 credits)
	Part-time: Up to 3 years (30 credits)
	Up to 6 years (60 credits)

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

6.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine.
- Understanding of the nature of the church, its ministry and mission.
- Discernment of various trends in world missions and its implications for the local church and church growth.
- Capacity to reflect theologically on contemporary issues in the world missions and make independently formed judgments.
- Compassion for the lost and commitment to world-wide evangelism.
- Commitment to developing spiritual maturity in themselves and others.
- Skill in the interpretation and application of Scripture to practical life situations.
- Ability to communicate biblical truth with clarity and conviction.
- Skills in living, working, and ministering cross-culturally.
- Professional skill competencies in missions work.

6.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity
- Be water baptised

- Involve in Christian ministry
- Recommended by his or her local church pastor
- Obtained a Bachelor degree from a recognized institution with a minimum GPA of 2.5

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

6.3 Curriculum

BIBLE	15	MINISTRY AND GENERAL	27
Old Testament Foundations*	3	Online Orientation	0
New Testament Foundations*	3	Theological Research and Writing *	3
Hermeneutics*	3	Homiletics*	3
Bible Electives	6	Principles of Missions*	3
THEOLOGY AND HISTORY	18	Biblical Theology of Missions	3
Systematic Theology I*	3	Cultural Anthropology	3
Systematic Theology II*	3	Missions Electives	12
Systematic Theology III*	3	TOTAL CREDITS	60
Pentecostal Studies	3		
Church History*	3		
Theology Elective	3		

Theological Bachelor degree holders are expected to have completed subjects marked with an asterisk (*) in their Bachelor degrees. Otherwise, these subjects may be required as deficiencies in the program of study.

6.4 Study Schedule

All new students will begin their program with the course Theological Research and Writing which is offered as an online course.

Students can choose to study their courses online if they are offered.

	Year 1	Year 2
Term 1	Old Testament Foundations Systematic Theology I	Biblical Theology of Missions Homiletics Missions Elective
Term 2	New Testament Foundations Systematic Theology II Pentecostal Studies Principles of Missions	Bible Elective Theology Elective Missions Elective
Term 3	Hermeneutics Systematic Theology III Church History Cultural Anthropology	Bible Elective Missions Elective Missions Elective

7 Master of Divinity

The Master of Divinity (MDiv) is intended for graduates who desire to attain a critical grasp of Scripture, grounding in biblical languages, and a comprehensive understanding of Christian doctrine. As a student, you can expect to learn and develop analytic and reflexive skills to discuss critical issues facing the church today. You will also refine your practical skills in ministry, including leadership, preaching, teaching, pastoral ministry, discipleship and missions. The program also provides you with opportunities to delve deeper into specific areas of interest.

Credits	60 credits for theological Bachelor degree holders
	99 credits for non-theological Bachelor degree holders
Period of Candidate	Full-time: 2 years (60 credits)
	3 years (99 credits)
	Part-time: Up to 6 years (60 credits)
	Up to 9 years (99 credits)

A 3-credit course is the equivalent to 100 hours of notional learning. This includes both contact time as well as self-study.

7.1 General Aims

Upon successful completion of the program, students should demonstrate:

- Knowledge and understanding of Scripture and Christian doctrine
- Competence in Biblical Hebrew or Greek so as to interpret and communicate biblical truth
- Understanding of the nature of the church, its ministry and mission
- Discernment of the various trends in contemporary ministry
- Capacity to reflect theologically on contemporary issues in the Christian community and make independently formed judgments
- Love for the church and its mission in fulfilling the Great Commission
- Sanctified aspirations in professional ministry
- Commitment to developing spiritual maturity in themselves and others
- Skill in the interpretation and application of Scripture to practical life situations
- Ability to communicate biblical truth with clarity and conviction
- Competence in working with biblical, theological, historical and sociological perspectives of ministry
- Professional skill competencies in the ministries of the church

7.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity
- Be water baptised
- Involve in Christian ministry
- Recommended by his or her local church pastor
- Obtained a Bachelor degree from a recognized institution with a minimum GPA of 2.5

International applicants must have obtained a TOEFL score of 80 (IBT) / 550 (PBT) or an IELTS score of 6.0 (or the equivalent).

7.3 Curriculum

BIBLE		30
Old Testament Foundations*	3	
New Testament Foundations*	3	
Hermeneutics*	3	
Hebrew I or Greek I*	3	
Hebrew II or Greek II*	3	
Hebrew III or Greek III*	3	
Hebrew or Greek Exegesis	3	
Bible Electives	9	
THEOLOGY AND HISTORY		27
Systematic Theology I*	3	
Systematic Theology II*	3	
Systematic Theology III*	3	
Christian Ethics	3	
Pentecostal Studies	3	
Church History*	3	
Theology Electives	9	

MINISTRY AND GENERAL		42
Online Orientation	0	
Theological Research and Writing*	3	
Homiletics*	3	
Principles of Teaching*	3	
Pastoral Theology and Leadership	3	
Christian Discipleship	3	
Church Educational Ministries	3	
Pastoral Counseling	3	
Biblical Theology of Missions	3	
Cultural Anthropology	3	
Ministry Electives	15	
TOTAL CREDITS		99

Theological Bachelor degree holders are expected to have completed subjects marked with an asterisk (*) in their Bachelor degrees. Otherwise, these subjects may be required as deficiencies in the course of study.

7.4 Study Schedule

All new students will begin their program with the course Theological Research and Writing which is offered as an online course.

Students can choose to study their courses online if they are offered.

	Year 1	Year 2	Year 3
Term 1	Old Testament Foundations Systematic Theology I	Hebrew I or Greek I Homiletics Biblical Theology of Missions Bible Elective	Hebrew or Greek Exegesis Theology Elective Ministry Elective Ministry Elective
Term 2	New Testament Foundations Systematic Theology II Pentecostal Studies Pastoral Counseling	Hebrew II or Greek II Principles of Teaching Theology Elective Ministry Elective	Bible Elective Theology Elective Ministry Elective
Term 3	Hermeneutics Systematic Theology III Pastoral Theology and Leadership Church History	Hebrew III or Greek III Christian Ethics Christian Discipleship Cultural Anthropology	Church Educational Ministries Bible Elective Ministry Elective

8 Continuous Learning Program

The Continuous Learning Program (CLP) provides an opportunity for students to audit courses offered at TCA College.

8.1 General Aims

- Provide a platform for gaining a sound foundation in Bible, Christian theology and Ministry skills
- Provide a learning environment where students are exposed to various Christian traditions

8.2 Admission Requirements

The applicant should fulfil the following requirements

- Possess personal and spiritual maturity.
- Be willing to engage in Christian ministry.

8.3 Curriculum

- Students are permitted to take any course within the College that is available for audit.
- Students in CLP will not be permitted to take courses for credit.
- Students wanting to transfer from CLP to another program in TCA will be required to reapply for admission and meet all relevant admission requirements.

9 Academic Policies

The academic policies of the College may be found in the Student Handbook. This can be found on the myTCA student portal.

10 Academic Advising

SOTE organizes an Academic Advising each term to advise students on the upcoming term schedule. Students should attend the session to ensure they correctly register for their courses in the upcoming term.

11 Course Descriptions

The course description can be found in a separate SOTE Catalog for course descriptions. This can be found on the TCA website and myTCA student portal.

12 Guide to Course Codes

TCA College uses an 8-digit alphanumeric code for all its courses. Please use this legend to understand the course codes.

For example: **Old Testament Survey TESBO100**

T	C = School of Counseling L = School of Leadership T = School of Theology
E	E = English C = Chinese
S	S = Onsite course L = Online course
B	Area of study.
O	Bible BG / BO / BN Theology TG / TH Ministry MC / ME / MM / ML / MP / MW / MT
1	100 to 499 = Undergraduate courses
0	500 to 799 = Graduate courses
0	

13 Sample Electives

- The list below provides some possible electives for SOTE programs. The list is meant to be representative and not exhaustive.

- Electives are available for selection as and when they are offered. The School does not repeat the electives every year.
- Some of the electives below also function as core courses in certain programs. Students should refer to their program’s curriculum.

Bible	1 & 2 Corinthians	Pastoral Epistles
	Acts	Pentateuch
	Letter to the Hebrews	Prison Epistles
	Life of Christ	Revelation
	Major Prophets	Romans
	Minor Prophets	The New Testament Use of the Old Testament
	New Testament Theology	Wisdom Literature
	Old Testament Theology	
Theology	Apologetics	Pneumatology
	Asian Christian Thought	Theology and the Arts
	Christian Ethics	Dreams, Spiritual Discernment, and the Church
	Historical Theology	
Ministry	Biblical Theology of Missions	Leadership in Intercultural Contexts
	Biblical Worship	Pastoral Counseling
	Christian Discipleship	Spiritual Formation
	Christian Encounter with Folk Religions	Spiritual Warfare for the Asian Church
	Cultural Anthropology	Understanding World Religions
	Inner Healing and Wholeness	

14 Grading Scheme

The grading scheme for each course is as follows:

Marks	Letter grade / GPA
96-100	A+ 4.00
93-95	A 4.00
90-92	A- 3.70
86-89	B+ 3.30
83-85	B 3.00
80-82	B-

	2.70
76-79	C+ 2.30
73-75	C 2.00
70-72	C- 1.70
66-69	D+ 1.30
63-65	D 1.00
60-62	D- 0.70
<60	F 0.00

15 Academic Huddle

SOTE organizes an Academic Huddle each term to provide academic mentoring to all students. This was an opportunity to provide updates, organize informal talks and discussions, and create a platform for students to present their papers to the SOTE community for learning and engagement. For the student presentation, outstanding papers were chosen after the grading of the term papers in the previous term.

16 Learning Resources

16.1 Course Textbooks

Students will need to purchase the course textbooks on their own. They may wish to purchase physical copies at a local retail store or through an online bookstore. They may also purchase the textbooks in an e-book format. The School does not facilitate the purchase of textbooks. Some possible bookstores are shown below.

Online Bookstores	Types
Amazon	Hardcopy and e-book
Christianbook	Hardcopy and e-book
Book Depository	Hardcopy
Kobo	E-book
Google PlayBooks	E-book
LOGOS	Bible software and e-book
Accordance	Bible software and e-book

Bookstores in Singapore
SKS Books Warehouse
Cru Singapore Media Ministry

16.2 Library Resources

All students can make use of the online learning resources provided by TCA College. This includes an e-book collection and an electronic database with access to a substantial number of academic journals. In addition, students may wish to explore access to electronic resources at their local library. For example, the Singapore National Library has many electronic resources which are readily available to its members.

Students with access to the campus library at TCA College can make use of the resources there. Online students in other countries may wish to explore access to theological libraries in their country.

16.3 Electronic Document Delivery for Fully Online SOTE Students

- Fully online students may request for electronic delivery of scanned copies of book chapters and journal articles from the Library's print collection.
- Limit of one chapter per book or one article per journal issue per request is allowed.
- Requested documents must be for personal research or study only.
- The Library reserves the right to process one request per person per day, depending on staffing and overall request volume.
- Students are entitled with up to 10 successful requests per term for free. Succeeding successful requests will be charged S\$0.05/page plus S\$2.00 service fee.
- Requested document will be delivered electronically within 2-3 working days. There is no rush service or hard-copy delivery service available.
- You may fill out an online form or email your request to library@tca.edu.sg.

17 Graduation Requirements

Students must fulfil the following requirements for graduation.

- Satisfactory completion of a program of study.
- Maintenance of the following minimum grade point average (GPA)
 - 2.0 for the Undergraduate Certificate and Diploma
 - 2.3 for the Bachelor
 - 2.5 for Graduate program
- Approval by the Deans Committee.
- Settlement of all financial obligations with the College.

18 Progression of Studies

Students may apply for progression at the last term of their program. No administrative fee is required. Requests are subject to the approval of the School Dean. Upon approval, the change will be effective in the following term.

- Students seeking to progress from the Certificate of Ministry to Diploma in Theology program must maintain a minimum grade point average (GPA) of 2.0.
- Students seeking to progress from the Diploma in Theology to the Bachelor of Theology program must maintain a minimum grade point average (GPA) of 2.3.
- Students seeking to progress from the Graduate Diploma in Christian Studies to the Master's program must maintain a minimum grade point average (GPA) of 2.5.

19 Transfer of Credits

- Students seeking to transfer credits earned at another school are required to submit an official transcript to the Dean.
- Transferred courses having fewer credits than SOTE courses will be given the value at which they were taken. Transferred courses having more credits than SOTE courses will be given the value at which SOTE offers the course.
- Courses will be considered for transfer only if they are comparable to those in the SOTE program and provided they meet the required grade point average or equivalent.
- Transferred credits may not exceed 40% of the total credits in an SOTE program.
- SOTE reserves the right to accept or reject work completed at another school.

20 Re-admission after expiration of program

- A student who desires to recommence his/studies after the expiration of the period of candidature of the previous program must seek re-admission to the program.
- Credits earned in the previous program are not valid after the expiration of the period of candidature of the program.

21 More information

Please contact us if you need more information about studying at TCA College.

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